Monthly Meeting Minutes

Organization: Carroll Learning Alliance

Date: Friday, March 27, 2026

Time: 11:00 AM

Location: Virtual (MS Teams)

1. Call to Order & Quorum

The meeting was called to order by **Kim Zentz**.

Roll call was taken:

- **Sarah White** – Present
- **Sallie Taylor** – Present
- **Jaime Brennan** – Present
- **Kim Zentz** – Present
- **Nicole Acle** – Absent (later joined via phone to listen)

A quorum was established.

2. Approval of Previous Meeting Minutes

- **Motion:** Jaime Brennan moved to approve the previous monthly meeting minutes.
- **Second:** Kim Zentz
- **Outcome:** Motion passed unanimously.

3. Approval of Agenda

- **Motion:** Sallie Taylor moved to approve the agenda.
- **Second:** Sarah White
- **Outcome:** Motion passed unanimously.

4. Treasurer's Report

Treasurer **Jaime Brennan** reported that there is no significant update at this time.

The organization maintains a **minimal balance**, typically **just under $1,500**, which fluctuates as reimbursements are submitted and received. No concerns were noted.

5. Discussion Items

A. Website Update & Community Outreach Committee Report

Kim provided an update on the website and committee progress:

- A **Community Outreach Committee** has been established, chaired by a **volunteer**.
- The chair is managing communication with **Randy (Biz Marquee)** regarding the new website.
- The last page in progress is the **"Who Are We"** page; the website should be ready soon.

Information Sessions:

- Committee is gathering ideas for **summer information session locations**.
- Library meeting rooms cannot be reserved until **May** due to a 60-day policy.
- Past sessions have been concentrated in **Eldersburg**; the board emphasized expanding to **North Carroll, Taneytown, and other areas**.

Suggested locations:

- Senior Centers
- Fire Halls
- Town Halls
- Farmers Markets

Kim will pass these suggestions to the committee chair.

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B. Classical Education Resources

The board discussed the need for **secular classical education resources** appropriate for public-school settings.

Key points:

- Other counties (Queen Anne's, Cecil) are advancing classical charter efforts.
- Concern about PR issues if materials appear religious.
- Interest in hiring a consultant such as **Christopher Perrin**.
- Idea to host and record an information night with a consultant for professional development and public sharing.

Kim will explore consultant options.

C. CSP Grant Spending

Kim updated the board on the need to begin spending down the **CSP grant** to avoid corrective action.

Ideas discussed:

- Purchasing **single copies of all approved curriculum** for display at summer information sessions.
- Exploring **upcoming charter or classical education conferences** for board development.
- Purchasing marketing materials like pamphlets or rack cards
- Hiring a consultant.

Kim will prepare materials for upcoming **email votes**.

6. New Business

Kim noted that several items originally planned for decision today were not yet ready. These will be sent to the board for **email votes** once contracts and materials are prepared.

7. 2026 Meeting Schedule

Kim presented the proposed **2026 meeting schedule**:

Third Friday of each month at 11:00 AM.

- **Motion:** Sarah White moved to approve the 2026 meeting schedule.
- **Second:** Sallie Taylor
- **Outcome:** Motion passed unanimously.

Kim will send a recurring Teams invite.

8. Open Administrative Items

No additional items were brought forward.

9. Adjournment

- **Motion to Adjourn:** Sallie Taylor
- **Second:** Sarah White
- **Outcome:** Motion passed unanimously.

Meeting adjourned.

Next meeting: **April 17 at 11:00 AM**